



Office of the Registrar
FERPA Waiver Form

Instructions: This form is to be used by the student to grant access to their education records to other entities besides themselves, such as a parent, spouse, etc. When completing this form, please print all items clearly to allow for correct processing.

The College maintains two types of student education records: directory information and other student records. Directory information is considered public information and may be released by the College upon request, in accordance with existing law. Any student who does not wish directory information released must submit the appropriate documentation indicating such with the Office of the Registrar.

In signing this waiver, I, _____, give access of all academic records at West Virginia University at Parkersburg to the individual(s) listed below. I hold the authority to revoke this waiver at any time.

- 1. _____ Relationship
Name
2. _____ Relationship
Name
3. _____ Relationship
Name
4. _____ Relationship
Name
5. _____ Relationship
Name

I understand that this request is permanent and will remain in effect until I request in writing that the hold(s) be removed.

Student name Student signature

Student ID Date

For the Registrar's Office Use Only
Processed by: _____ Date: _____

Please return this form to the Registrar's Office.